



Board of Health of the Canton City Health Department

Regular Meeting
Monday, June 23, 2014
@ 12:00pm



Public Health
Prevent. Promote. Protect.

MEETING MINUTES

Call to Order and Roll Call

Dr. Fiorentino called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, June 23, 2014 at 12:31pm with a quorum present.

Ms. Snell, Dr. Lakritz and Dr. Fiorentino were present. Dr. Hickman was excused. Also present was Jim Adams, Leigh Page, Dr. Mader and Christi Allen

Approval of Minutes of Meeting Held May 19, 2014

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the minutes of the regular meeting held May 19, 2014. Motion passed unanimously.

Approval of List of Bills Totaling \$177,241.61

Dr. Lakritz moved and Ms. Snell seconded a motion to approve the list of bills totaling \$177,241.61. Motion passed unanimously.

Consideration of Executive Session

There was no executive session.

Personnel

- a. Dr. Lakritz moved and Ms. Snell seconded a motion to hire Tywana Brantley as a part-time Clerical/Clinic Assistant in WIC starting at \$16.14 an hour (PT2) with LaFarra Everett as the second choice, starting in July 2014. Motion passed unanimously.

Consideration of Approval of Recommendations of the Hearing Officer for Hearings Held on June 23, 2014

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the hearings held on June 23, 2014. Motion passed unanimously.

Consideration of Approval of Resolution 2014-11 Auditor Certification – Abatement of Public Nuisances (January 1, 2014 – March 31, 2014)

Dr. Lakritz moved and Ms. Snell seconded a motion to approve resolution 2014-11 for the Auditor Certification – abatement of public nuisances for January 1, 2014 to March 31, 2014 for a total cost of \$9,714.04. Motion passed unanimously.

Consideration of Approval of Resolution 2014-12 Fixed Asset and Inventory Procedure Policy

Ms. Snell moved and Dr. Lakritz seconded a motion to approve resolution 2014-12 for the Fixed Asset and Inventory Procedure Policy. Motion passed unanimously.

Consideration of Approval of Office Rotation Agreement with the Canton Medical Education Foundation, 7/4/14 – 6/30/15

Dr. Lakritz moved and Ms. Snell seconded a motion to approve an office rotation agreement with the Canton Medical Education Foundation for July 4, 2014 to June 30, 2015. Motion passed unanimously.

Consideration of Approval of Out of District Travel

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the following out of district travel. Motion passed unanimously.

- a) Request approval for Carl Safreed, APC Engineer, for travel on 7/16/14 & 7/17/14 for the Environmental Permitting in Ohio Conference in Columbus, Ohio at a cost not to exceed \$42.00 (2331)
- b) Request approval for Carl Safreed, APC Engineer, for travel on 7/15/14, 9/9/14 and 11/18/14 for the Permitting & Enforcement Committee Meetings in Columbus, Ohio at a cost not to exceed \$24.00 (2331)
- c) Request approval for David Hampton, APC Engineer, for travel on 7/16/14 & 7/17/14 for the Environmental Permitting in Ohio Conference in Columbus, Ohio at a cost not to exceed \$363.33 (2331)
- d) Request approval for Ron Jones, APC Engineer, for travel on 7/15/14 & 7/16/14 for Advanced NSR/PSD Training in Columbus, Ohio at a cost not to exceed \$255.00 (2331)
- e) Request approval for Marisa Toppi, APC Engineer, for travel on 7/15/14 & 7/16/14 for Advanced NSR/PSD Training in Columbus, Ohio at a cost not to exceed \$215.00 (2331)
- f) Request approval for Pamela Gibbs, Health Service Coordinator, for travel on 8/12/14 & 8/13/14 for Grant Required Meeting and OCPG in Columbus, Ohio at a cost not to exceed \$210.33 (2318)
- g) Request approval for Linda Morckel, APC Monitoring & Inspection Technician, for travel on 8/10/14 through 8/14/14 for the National Ambient Air Monitoring Conference in Atlanta, Georgia at a cost not to exceed \$1,395.12 (2331)

Acceptance of Division Reports

- a. Medical Director – Dr. Mader explained that she cannot have a standing order on prescriptions. Will look into having a backup person for Dr. Mader when she is off or on vacation.
- b. Nursing/WIC – Diane Thompson said that Nursing is working towards the electronic health records with the help of IT updating the Health Department's technology. Ms. Thompson gave an update on the measles outbreak.
- c. Laboratory – Christina Henning will start as the new Laboratory Director on June 30.
- d. OPHI/Surveillance – Christina Henning said this will be her last Board meeting as the Epidemiologist. She will be the Laboratory Director. Julia from Stark County will provide OPHI's report's to the Board.
- e. Environmental Health – No additional comments.
- f. Air Pollution Control – No additional comments.
- g. Vital Statistics – Christi Allen reported that death's in the City of Canton due to drug overdoses have increased by 100% from last year as of May 2014.
- h. Fiscal – No additional comments.
- i. Health Commissioner – Jim Adams stated that the position of Project Coordinator will be posted on Stark Jobs and Craigslist.

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the above division reports. Motion passed unanimously.

Other Business

There was no other business.

Announcement of Next Meeting: Monday, July 28, 2014 @ 12:00pm

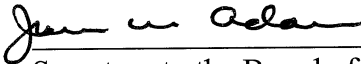
The next regular scheduled meeting of the Board of Health of the Canton City Health Department will be on Monday, July 28, 2014 at 12:00pm at the Canton City Health Department.

Adjourn

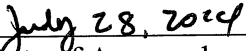
Dr. Lakritz moved and Ms. Snell seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:01pm.



Vice President of the Board of Health



Secretary to the Board of Health



Date of Approval